Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**CH. ISHWAR SINGH KANYA MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Sarojini Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01746270213**
Mobile no.	**8307538629**
Registered Email	**ciskmv1@gmail.com**
Alternate Email	**iqac.ciskmv@gmail.com**
Address	**CISKMV Fathepur-Pundri Kaithal**
City/Town	**Pundri**
State/UT	**Haryana**
Pincode	**136026**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Nidhi**
Phone no/Alternate Phone no.	**01746270213**
Mobile no.	**9466166333**
Registered Email	**iqac.ciskmv@gmail.com**
Alternate Email	**ciskmv1@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ciskmv.com/IQAC.php

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.ciskmv.com/doc(2019-2020)/Academic%20Calendar%20%202019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**78.80**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.01**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

01-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**27-Feb-2020** **1**	**9**

IQAC Meeting	16-Mar-2020 1	8
IQAC Meeting	02-May-2020 1	6
IQAC Meeting	15-Jun-2020 1	6
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CISKMV PUNDRI	RUSA	RUSA	2018 1	10000000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encourage the teacher to learn and update about ICT to face the challenges during pandemic. 2. Motivated the faculty to pursue research, publish their research on open access and to attend faculty development program and workshop. 3. Motivated faculty to organized teacher and student elearning workshop, online teaching development program. 4. Spreading awareness amount students and society through various online activities about current issue e.g. Covid19 Pandemic, Cleanliness, Soft Skill Development, Nutrition, Health and Hygiene etc. 5. Serving the societies by Mask Making during on going pandemic.

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Spreading awarness for health,hygine, sanitation and cleaneliness	Implemented & Continue
Renovation of canteen	Implemented
To update college website time to time	Implemented and Continue
Proposal to setup facillities for online classes due to on going pandemic	The process is continuing
To organize development program, workshop, extension lecture to devlop skill for ICT and e-learning for teacher and stundents	The process is continuing.
To Motivate teacher to attend various faculty development program	Implemented and The process is continuing.
To motivate the faculty members to learn latest online teaching methods	The process is continuing.
Institution/Department/Faculty Scheme Funding Agency Year of Award Duration in day Amount	Seminars, extension lecturers and inter college competitions and various other activities were organised by different departments/ cells.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	03-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2018

Date of Submission	05-May-2018

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Academic Management System, Admission, Fees, Registration, Examination Assessment

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The assessment is displayed at least a fortnight before the commencement of exams so that any discrepancy or doubts on the part of the students are removed.Head of the departments ensure that assignments are taken, checked and delivered to the students on time so that they not only get to know the errors they are prone to but also improve on them to get better assessment. So is the case with the sessionals. About a week is given to hold the sessionals for the entire college. Students especially in their first year are informed about the assessment process and the importance of attending classes regularly. Evaluation Project provided to the students as assignments are such that require proper understanding and not rote learning. Extra classes are taken, if need be, to complete the syllabus and for weak students. Departments organise extension lectures in their subjects to raise the exposure level of students. Micro Teaching: Students are asked to take classes for 5-10 min. It is found that this flipping of roles between teachers and students leads to better learning. Students are encouraged to access internet and use library to supplement knowledge in their subjects. Teachers apportion the syllabus/units in such a way that it gets completed within scheduled time. Teachers use audio-video aids, PPT's et.al. apart from the conventional teaching methods. Curriculum delivery:Workload and Timetable: On the very first day the principal meets the entire staff, allocates duties for the session and asks the head of the departments to provide the workload for their subjects/streams. Teachers are allocated subjects as per their specializations. Time table of different streams are presented to the principal before commencement of the classes. Orientation of Students : Our every academic session begins with Hawan attended by the entire staff and many students. On this occasion the principal addresses the students and their first orientation starts followed by a two day orientation programme for first year students. In this orientation program all teachers and convener of different cells and committees introduce themselves and inform about their departments and cells/committees.The college is affiliated to Kurukshetra University, Kurukshetra and follows the curriculum as prescribed by the university. The university provides the basic academic calendar wherein the college incorporates its own schedule which is provided to the students through prospectus. Due to COVID-19 Pandemic in march, all the activities were done online. The college has an effective and well planned mechanism for curriculum delivery and documentation that is as under:

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college gets feedback from all the stakeholders' viz. students, alumni, faculty, employers and parents. Feedback from the alumni is taken during the alumni meet, convocation and whenever they visit the college. While teaching the subjects, faculty also makes its observations regarding the syllabus, reading material available, suggested books, pattern of the question paper setting etc. Immediate action is taken on the issues that are under the jurisdiction of the institution. Such as requirement of infrastructure, library books, ICT facilities etc. Regarding curriculum, the college makes suggestions to the university through the faculty that are members of board to studies/academic council. Otherwise also, the college faculty contacts the concerned authorities in the university to convey their concerns and suggestions. For the growth of the faculty and students, the college leadership promotes and organises various extension activities in the college premises. To enhance the professional competency and teaching pedagogy of the faculty, the college encourages its staff to go elsewhere to attend faculty development programmes and resource persons. Students are also facilitated to go outside the college to participate in various cocurriculum activities. All this

enhances the exposure of the faculty and the students and helps in the enrichment of curriculum. Also the college tries to integrate issues relevant to the society in general and to women empowerment in particular into the curriculum through its various functioning cells such as legal literacy cell, women cell, election cell, career guidance cell, NSS, Environment Cell etc. The college is trying to enrich the curriculum by bringing value added and vocational courses as well.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	400	328	328
BCom	Commerce	160	91	91
BCA	Computer	40	16	16
BSc	Non-Medical	60	33	33
BSc	Computer Science	40	11	11
MA	History	40	31	31
MA	English	50	22	22
MCom	Commerce	44	44	44

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1351	178	47	Nill	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
47	13	16	4	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a very effective system of mentoring, though informal. Mentoring starts right from the time of admission till the students leave the college. The College environment is very healthy and students find all their teachers approachable. They share all kind of personal, academic, social family problems with their teachers. Most of the time teachers counsel, guide help them on their own but at times, the matters need to be brought to

the notice of the principal who may call a meeting of the advisory committee the dean students welfare, if need be, and appropriate measures are taken as per the situation. The teachers also guide/encourage the students to improve their communication and computer skills, to change their medium from Hindi to English, to prepare for competitive exams and to look for better career options.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1351	47	1:29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	16	6	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of all the subjects is displayed on notice boards 10-15 days before the commencement of the exams so that students can see them and talk to their concerned teachers regarding any discrepancies.Due to ongoing pandemic displayed online. Remedial extra classes are given to weak students, sports students other students who had to miss their classes due to some reasons.Unit tests are taken ahead of the sessionals.Assignments are given on time ample time is provided to prepare them. Teachers make an effort to take assignments that are creative innovative - subject based but not book based. Students are informed about the evaluation process and the assessment method in the very beginning during the orientation programme in the classrooms.The internal evaluation system of the college is good and ever evolving. Mostly, the college has to follow the evaluation process as recommended by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the basic academic calendar provided by our University wherein the college also incorporates its own schedule. This academic calendar is provided to the students through prospectus. This final calendar includes not only the dates of vacations, examination, teaching terms but also the

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.ciskmv.com/doc(2019-2020)/Program%20outcomes%20for%20all%20the%20courses%20offered%20by%20the%20institution.xlsx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BOA	BA	ARTS	240	238	99.16
BOC	BCom	COMMERCE	105	103	98.09
BCA	BCA	COMPUTERS	12	12	100
BS	BSc	NON-MEDICAL& COMPUTER	45	45	100
M.HIS	MA	HISTORY	15	15	100
M.ENG	MA	ENGLISH	18	18	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.ciskmv.com/doc(2019-2020)/Student%20Satisfaction%20Survey%202019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physical Education	1
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	1	0
International	History	2	5.1
National	Economics	1	0
International	Home Science	3	5.4
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
Home Scinece	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	26	54	1	Nill
Presented papers	1	1	Nill	Nill
Resource persons	Nill	10	Nill	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camp	Red Cross Society	7	40
Deworming of the Studnet	Civil Hosipital	3	400
HIV/AIDS, Leprosy, First Aid Blood Donation	Intra College Competitions Organised by: Youth Red Cross Cell Red Ribbon Society	5	100
HIV/AIDS, Leprosy, First Aid Blood Donation	Intra College Competitions Organised by: Youth Red Cross Cell Red Ribbon Society	4	100
HIV/AIDS, Leprosy, First Aid Blood Donation	Organised by: Youth Red Cross Cell Red Ribbon Society	5	90
National Nutraion Month Celebration	Govt of India	10	125
Jal Shakti Abhiyan	Govt of India	3	400
Expert Lecture and Demonstration	C.C.S. H.A.U., Krishi Vigyan Kendra	4	60

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All Inter University Volleyball	21000	Kurukshetra University Kurukshetra	5

Championship (2nd Place)				
North Zone Inter Universaity Kho-Kho Championship 2nd Place	5000	Kurukshetra University Kurukshetra		6
Inter College Football Championship	0	Zonal Level		36
Inter College Vollyball Chamionship	0	Zonal Level		24
National (All India Inter University Volleyball)	2nd	All India Leval		5
National North Zone Kho-Kho Inter University	2nd	University Level		6
		View File		

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Mask Making	Deapartment of Home Scinece, NSS	Mask Making and distribution	4	50
Deworming of the Studnet	Civil Hosipital	Deworming of the Studnet	3	400
HIV/AIDS, Leprosy, First Aid Blood Donation	Intra College CompetitionsOrganised by: Youth Red Cross Cell Red Ribbon Society	Extension lecture,poster making,slogan writing, rangoli making, declamation contest, work shop lecture,poster making,slogan writing, rangoli making	4	100
HIV/AIDS, Leprosy, First Aid Blood Donation	Intra College CompetitionsOrganised by: Youth Red Cross Cell Red Ribbon Society	Extension lecture,poster making,slogan writing, rangoli making, declamation contest, work shop	5	90
National Nutraion Month	Govt of India	Celebration	10	125

Celebration				
Jal Shakti Abhiyan	Govt of India	Jal Shakti Abhiyan	3	400
Expert Lecture and Demonstration	C.C.S. H.A.U., Krishi Vigyan Kendra	Expert Lecture and Demonstration	4	60
National online compititions	Department of physical education, Department of home science Department of Computer Science	Slogan Writing, Poster Making	3	150
Educational Trip	Deparment of English	Educational Trip	6	30
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	428044

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Noesys	**Fully**	**01**	**2013**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
[View File](#)			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Amita Rana	**For DGHE**	**DGHE Platform**	**01/07/2020**
Dr. Minu Singal	**For DGHE**	**DGHE Platform**	**01/07/2020**
Dr. Nidhi	**For DGHE**	**DGHE Platform**	**01/08/2020**
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**112**	**96**	**112**	**3**	**3**	**9**	**7**	**15**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**112**	**96**	**112**	**3**	**3**	**9**	**7**	**15**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilites
273763	273763	1219949	1219949

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)(information to be available in institutional Website, provide link) Answer:All the physical, academic and support facilities available in the college are well maintained and utilized. ?Laboratories: The college has various laboratories in Home Science (3), Computer Science Applications (3), Physics (2 1 dark room) and Chemistry (1). The resources in these laboratories are maintained and utilized as under: ?Laboratories technicians/attendants maintain all the records of the inventory in stock registers under the supervision of the head of the departments of the concerned departments. ?Technicians from the companies are called for the repair, calibration and maintenance of the lab equipment.Chemicals are kept safely as per the temperature requirements. Masks are used while using poisonous gases like bromine. Nobody can enter the chemistry lab without wearing the laboratory coats.Students are divided in different groups so that all the students get enough time to experiment.Home science and chemistry laboratories get gas through gas pipelines.Sports:The college has a mini-gym and numerous and rich collection of sports equipment. All students are allowed to use the sports equipment and fitness equipment in the mini-gym in their free periods. Students also use the college sports track to train themselves for physical efficiency test to enter police and army services. Aanganwadi workers and Ch. Ishwar Singh Mahila Shikshan Mahavidyalaya Fatehpur Pundri also use the sports ground of our college for their sports activities. Library: Stock taking is done of all the books on annual basis in May and June.Proper account of visitors (both Students and Staff) is maintained.CCTV cameras are installed at various places to deter students and others from stealing or damaging college assets and property. Before appearing in examination it is mandatory for the students to fill no due forms and get them signed from librarian, sports teachers and laboratories in-charges so that they return all the books and other resources issued to them. The college has assigned the duties to maintain and utilize the available facilities in the college to various committees such as for cleanliness, electricity, library, furniture etc. All the gadgets, computers, ACs are serviced in the beginning of the session. To write off the out of use and damaged equipment head of the departments submit a report before the Principal. If the Principal agrees with the list she presents it before the governing body and seeks their permission

https://www.ciskmv.com/doc(2019-2020)/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			

a) National	NIL	Nill	0
b)International	NIL	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	31	B.A.	CISKMV Fatehpur-Pundri	CISKMV Fatehpur-Pundri	M.A. HIstory
2019	22	B.A.	CISKMV Fatehpur-Pundri	CISKMV Fatehpur-Pundri	M.A. English
2019	44	B.Com	CISKMV Fatehpur-Pundri	CISKMV Fatehpur-Pundri	M.Com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Vollyball Chamionship	zonal Level	24
Inter College Football Championship zonal Level	zonal Level	36

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per guidelines issued by state government, elections for students' council are not organised in the colleges. Hence, no students' council exist in the college. Various cells/committees are functioning in the college such as Women Cell, Legal Cell, Election Cell, Red Cross, NSS etc. The conveners of these committees appoint two students as members where they perform diverse duties and in the process they learn a lot in the process hosting various competitions i.e. decoration, hospitality, discipline, compering etc. During the admission days volunteers from senior classes are assign duty of helping new students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

75820

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Head of the institution enjoys full operational autonomy in academic as well as administrative matters as there is no interference by the management. While chalking about a project of strategic importance, she discusses it with the teachers in staff meeting. Suggestions are also invited from all the members present in the meeting and if found suitable, they are incorporated while drafting proposal for the project. These proceedings are further forwarded to the governing body for their approval.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has a transparent admission process advertised through newspapers, college website, local city network and announcements. Admission committee is formed to regulate the admission procedure and guide the new students. The norms of admission, eligibility conditions and reservation of seats are issued by affiliating university and state government. Being a women institution, tuition fee is exempted for the students upto graduate level. In the past years, there has been rise in strength of students due to increasing goodwill of the college in terms of discipline, good faculty,and over all development, examination results and introduction of new courses.
Industry Interaction / Collaboration	Home Science students under go visit at civil hospital pundri. These students visit during college hours and implement their knowledge and exposure in their practical assignments and spreading awareness among family members and socitiey.The students are given exposure through various industrial visits and historical trips which are organized by the different departments from time to time.
Human Resource Management	HRM is a very sensitive area where the college maintains rigorous discipline but with a warm human touch. The college believes in involving the entire staff in decision making process. It has an effective and efficient mechanism for assessing adequate staff requirement, motivating and obtaining feedback about the staff. The administration has developed a system to watch each and every employee

	closely, at the same time it takes care to keep them at comfort level so that they can work smoothly to the maximum of their capacity.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a well stocked air conditioned library facilitating easy accessibility to the learning resources and providing congenial reading environment to the students and teachers for self – study. The numbers of books/ journals are added as per the demand. The college IT infrastructure comprises of 112 computers resulting in computer student ratio being 1:13 the college has WiFi facility covering the entire campus. Three smart classrooms with interactive boards and LCD projectors enhance classroom teaching effectiveness. The college has a fleet of buses for transportation of students, public address system, ATM, common room, staff room and parking area. CCTVs are also installed at strategic points in the campus.
Research and Development	The college authorities have always shown an unparallel enthusiasm to motivate teachers to go for P.hd. programme by granting study leave under faculty development programmes by UGC. The faculty is academically rich with diverse research interests and expertise. Many teachers have been presenting research papers in national and international seminars and conferences. The college facilitates the teachers with adequate support in the form of infrastructure like books, journals, computers and internet facility. Every year the college organises national seminars, workshops, extension lectures, webinars where it invites a large number of researchers of eminence to visit the campus and interact with the teachers as well as students.
Examination and Evaluation	The affiliating university updates the examination and evaluation system by incorporating reforms from time to time. The controller of exams in coordination with Principal, IQAC and advisory body follows these guidelines and ensures their effective implementation. The students' performance is monitored through the internal assessment and semester – wise university exams. It is ensured that no student remains deprived of education

	for the want of financial resources as the staff members keep a benevolent stance towards these needy students. Class tests, assignments and attendance are used by teachers to segregate the students as per their capabilities and deal with them accordingly. As per the ongoing pandemic all examination and assignment are being uploaded online according to the guidelines issued by university and state government.
Teaching and Learning	The Principal in coordination with IQAC and advisory body keeps a continuous check on the teaching – learning which is student centric. The staff uses various innovative teaching learning practices, activity based practices apart from the conventional blackboard and lecture method. The methods adopted are: group discussion, PPT Presentation, micro teaching, brain storming session, teaching through audiovisual aids, practical based assignments etc. Students are also given exposure to the external world through educational tours govt health centre visit and industrial visits. Students are appointed members in different cells/committees wherein they are involved in organising various programmes which enhances their confidence, organisational abilities and aptitude to work in teams. Students centric learning occur through extensive use of blended mode of learning. Students are encouraged to participate in conferences, workshops, visit,online competitions and webinars.
Curriculum Development	The curriculum of all the UG and PG is developed and designed by the affiliating university. As some of the faculty of the college are members of the board of studies and academic council, hence the concerns of the respective subjects are forwarded through them. At institutional level, special attention is given to enrich the curriculum by incorporating innovative teaching and learning practices, through internal assessment and timely completion of syllabus. Student centric methods are put into use to make the curriculum delivery more effective such as group discussion, PPT Presentation, micro teaching, brain storming session etc.Students are also given exposure to

	the external world through educational tours and industrial visits.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Vacancies for teaching and nonteaching staff for regular and self financing posts are advertised on college website along with the application forms.
Administration	Official communication is carried out via emails, sms and whatsapp
Finance and Accounts	Salaries of the staff are transferred electronically to their accounts.
Student Admission and Support	College prospectus is uploaded on the college website.
Examination	Date sheets for the examination and the results are displayed on the website of Kurukshetra University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Santosh Devi	International Geeta Jayanti MahotsavConfernce	Kurukshetra Univeristy Kurukshetra	1000
2019	Dr. Minu Singal	International Geeta Jayanti MahotsavConfernce	Kurukshetra Univeristy Kurukshetra	1000
2019	Dr. Vinay Khurania	International Geeta Jayanti MahotsavConfernce	Kurukshetra Univeristy Kurukshetra	1000
2019	Dr. Amita Rana	International Geeta Jayanti MahotsavConfernce	Kurukshetra Univeristy Kurukshetra	1000
2019	Dr. Vibha Singh	International Geeta Jayanti Mahotsav Confernce	Kurukshetra Univeristy Kurukshetra	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of

professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
	**No Data Entered/Not Applicable !!!**

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	**Nill**	**2**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Residence for Principal duty leave to the teachers for attending workshops, seminars, orientation/refresher /short term courses six months' maternity leave to expecting mothers.	**Quarters for class 1V employees uniform every alternate year fee concession to their wards studying in the college.**	**Fee concession by management and faculty various types of scholarships books by teachers to the needy students extension lectures on female health issues**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts its financial audit regularly internal audit by Chartered Accountant hired by the institution and external audit by Director Higher Education, Haryana and Kurukshetra University Kurukshetra. As far as internal audit is concerned it ensures whether fee collected from the students is used for their benefits. External audit is conducted into two parts – first is about grants sanctioned by the government. It is expected from the institution that they should consume the grant received for specific purposes as per the guidelines of sanctioning authority. The auditors from Director Higher Education, Panchkula visit the college on annual basis and audit the transactions entered into accounts. Second part contains students' fee which is the main source of income. This head is examined by the auditor coming from the affiliating university i.e. Kurukshetra University Kurukshetra.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

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6.4.3 – Total corpus fund generated
0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KUK	Yes	Managment
Administrative	Yes	DGHE Panchkula	Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college does not have formal Parent – Teacher Association yet there are some occasions when teachers and parents meet and interact. At the time of admissions, college functions or sometimes at the call of Principal, the parents come to college. They give strong feedback about the working of the institution that helps to rectify/improve its weak areas.

6.5.3 – Development programmes for support staff (at least three)

Software training according to their requirement allowing study leaves considering their family problems.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proposal for National Webinars in various departments. 2. Faculty Members attended various seminars, Webinar, workshops and FDPs. 3. Hosted national competitions in Physical Education, Home Science Computer Science.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

National Nutration Month	01/09/2020	30/09/2020	100	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
RO waste water is used in washrooms Resource persons are given potted plants as mementoes students are acquainted with the plants on college premises and strict instructions are given to them for not plucking flowers or damaging trees or plants.Students engaged in eco friendly activities like reuse of waste cloths, paper and other martial .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To check the carbon emissions the college vehicles, generators, ACs, water coolers etc. are regularly serviced The combustion of the solid waste of any kind is never allowed to be carried out. Smoking in the campus is strictly prohibited. Every year Van Mahotsav is celebrated with great enthusiasm by the college where saplings of various trees, shrubs and seasonal flowers are planted in the whole campus. The solar cookers, both of Box type and Dish type, are in use in Home Science Laboratory. ? College strictly adheres to the purchase and use of BEE and ISI marked appliances with star rating. Sun ray ban window panes (reflectile) are used in the newly constructed buildings. The college replaced incandescent bulbs with CFLs and T5 tubes are also in use. College encourage the students to reuse the martial to avoid wastage that is clothes, papers and other martial.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices 1. ECO-FRIENDLY CAMPUS Eco friendly campus is an expression

of commitment of the college towards environmental consciousness, commitment and conservation. Although our students are bestowed with nature bounty in plenty, even then, to make them realize the significance of it in present and future context needs to be stressed and practiced constantly. Our founder President had been an inspiration behind this practice through his personal and spontaneous involvement. The value for judicious use of scarce resources viz. water, electricity had to be inculcated amongst the students so that they imbibe this spirit and carry home this habit of switching off lights and fans and turning off taps. Adoption of this practice at this level reflects the institutions commitment towards the present day challenges. The smoking habits of rural folks is a common but alarming situation hence the health implications associated with this habit could only be addressed through awareness among the stakeholders, particularly the students. To achieve this objective,the side effects of the smoking – active as well as passive, are highlighted by being strict on prohibition of smoking in the college premises by the outsiders as well.The environmental challenges being posed before all of us, in present era, demand imbibing the principles of environment conservation and protection. The induction of a compulsory paper at first degree level titled Environmental Studies under the directions of apex court of India itself speaks of the significance of preserving the environment at every possible level and our institution has been an epitome of this practice since its inception. The college runs an environmental cell on campus involving students through various related activities such as tree plantation. Every year Van Mahotsav is celebrated with great enthusiasm by the college where saplings of various trees, shrubs and seasonal flowers are planted in the whole campus. The rural background of the institution with such a commitment to the environment is the unique feature of this practice. Regarding the maintenance and replacement of these plants an annual assessment is done. The name plates of major plants bearing their botanical and common names have been fixed. It helps impart the basic acquaintance with the local, seasonal and perennial plants to the stakeholders as well as the local community. Various energy saving practices are in force by putting up placards, reminders, awareness drive and personal involvement. During college hours the students are taken around the campus for acquaintance with the plantations through N.S.S., Van-mahotsav and home science practicals. Switching over to paper disposables from that of thermocol (a non –biodegradable product) was the result of this drive. The staff barely misuses the papersdiscarded, so as to set an example by practising. It encourages the students to use paper on both sides even while submitting their assignments and do not let them use plastic folders to present them. The college celebrates a cracker free diwali and a dry holi within staff and students. Since long, the college has been promoting the use of Dustless Chalks. Pooling of vehicles by the staff and student commuters are indicative of their concern and commitment in this direction.To add to these initiatives, the provisions for use of sprinklers for watering, installation of solar panels in the canteen and for street lighting and a centralised switch-board to taper the misuse of electricity are in the offing. To enrich the knowledge of the students and to make them more sensitize towards environment extension lectures by the experts are being organized by environment cell of the college 2. CULTURAL HERITAGE The prime goal is to inculcate a feeling of involvement among the students and the staff in the celebration of festivals like Lohri, Holi, Teej, Karva Chauth, Diwali etc. to preserve cultural sanctity through these and remain connected to cultural roots. The other goal is to provide an opportunity of bringing out the hidden skills of the students and hone them up. This practice brings the students closer to their culture, develop organizational abilities and confidence among them. In this rapidly changing society, where everyone is chasing after materialistic life, such celebrations become a necessity as they provide a platform where the participants can strengthen their ties as well as increase their capabilities/learning abilities. The location of the girls'

institution in rural belt gave impetus to the adoption of this practice. The conservative mindsets of the parents never allowed their daughters to move out of their houses in free time which led to involvement of the girls in the household chores as well as learning celebration of traditional festivals through singing, dancing, applying mehandi, rangoli making etc. This talent would have remained under-utilized, had the college not tapped the potential of the students in the form of this practice. It is worth mentioning that these festivals are celebrated without prior and professional preparations. These occasions act as grooming ground for the students resulting in better participation at higher levels. This practice has been in force since the inception of the college and has evolved with time and has been a major unifying feature between rural and urban background of the students. The unique part of this practice is that these functions are celebrated in traditional manner and preferably in an environment friendly manner complementing our other practice. The students of all streams look forward to actively participate in these activities as they enjoy to their maximum. Such occasions serve as a breather from their daily schedule. To quote a few instances of festival celebration -- starting from the calendar year – first festival LOHRI falls in the month of January where a bonfire is lit and mungfali (groundnuts), popcorns and rewari (a local sweet) are offered to the fire, as per the tradition, by the staff and students followed by dances on Punjabi folk songs and bollywood numbers. Such mega group events make students more confident and add to their personalities. While celebrating HOLI, they play with dry colors only and apply different colors on their teachers and friends, again followed by folk dances. The Department of Home Science organizes mehandi competition on the eve of TEEJ and KARVA CHAUTH. DIWALI is also celebrated by lighting candles and holding various competitions such as cookery, embroidery, floor and pot decoration again under the auspices of Home Science Department. The underlying feature of this practice is that each and every celebration carries a message for the students delivered by the Principal for imbibing, preserving and passing on our conventional values, practices and ethics to the next generation. The arrangement for the celebration of these festivals is completely handled by the students, hence, they learn leadership qualities, better decision making, time management, resource management and most importantly, it leads to an increased bonding, cooperation and interdependence among students and also with the teachers

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.ciskmv.com/doc(2019-2020)/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness Our college is renowned for its contribution in the field of sports. Many international, national and inter-university players have been produced by the college. They bagged many awards in their particular games and brought laurel to the college. Our institution got second, third and fourth place in the frey of overall championship of Kurukshetra University, Kurukshetra and remains in the first four positions amongst the colleges affiliated to KUK. Our players have been honoured by KUK with cash award for their contribution in winning MAKA Trophy for the university. Our Principal and Associate Professor in Physical Education have also been honoured many times by KUK for their contribution in the field of sports. Sports are the basic pillar of this institution. To promote more and more students in sports, we enrol sports students with very nominal fee and also honour them with cash awards on the basis of their achievements

Provide the weblink of the institution
https://www.ciskmv.com/doc(2019-2020)/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

 1. To organize convocation after ongoing pandemic was over. 2. To organize national webinars in the next session. 3. To conduct workshops on ICT facilities on e-teaching learning, entrepreneurial skill development and IPR. 4. To enhance the students centric online activities.